

November 13, 2020

RE: Arena Admission Process – Minor Sport  
What You Need To Know

- **No more than 30 participants on the lower level/ice. This includes participants, coaches, officials and timekeepers.**
- **ONE Parent/Guardian per participant – parent/guardian are to remain on the upper level of the facility, viewing from the arena stands only.**
- **Minor Sport Players must arrive and leave dressed – dressing rooms are for putting on skates & helmets only**
- **Participants in U8 and below may enter and exit wearing their helmet (with cage down) without a mask.**
- **Skates are to be put on in the facility, this is for the safety of the participants as the weather is about to change.**
- **Screening forms must be completed prior to entry of the facility. This document must be dated, signed and legible**
- **There will be NO access to the facility for late participants or parent/guardians. Once the screening sheet has been signed and handed in the doors will be locked and all others will be turned away.**
- **Any participant/parent/guardian/coach that does not comply with the process or are rude/disrespectful to Town staff will cause the entire team/session to be suspended for their next on-ice event.**
- **A 2<sup>nd</sup> violation will result in a suspension for the next 3 on-ice events.**
- **There will be no refunds for missed ice time due to non-compliance with facility expectations**
- **No games shall be played with any teams outside of the Southwestern Public Health unit**
- **All visiting teams must follow the Tillsonburg Community Centre process. Any teams not in compliance will be turned away. It is the responsibility of the permit holder to ensure visiting teams are aware of and follow the protocols. Any visiting teams that are non-compliant will result in the hosting team receiving the violation consequences noted above.**
- **No warnings, no appeals, no ‘we’ll do better next time’. This is the warning.**

### **Background, Justification**

We are not trying to be difficult or overly strict but there is no choice. These are the rules – they are for our safety - they are not flexible and so we cannot be flexible. You don’t have to agree with the rules or believe they are justified; you just have to follow the rules. We simply cannot allow a couple of ice users or a few parents to put health and ice time at risk for everyone.

## **Details**

The 30-person maximum capacity to maintain physical distancing in the facility remains in effect for both Kinsmen Memorial and Colin Campbell Community Arenas. Remaining within these capacities is crucial, as any documented offence can result in a shut down of the facility by public health.

## **What does this mean for Minor Sports?**

You will need to tighten up both your compliance with, and enforcement of, the safety protocols and rules that are currently in place.

Collectively, for the most part, you have been following the rules. However, there are some who have been disregarding and challenging the rules (bringing more than 1 person per player, not filling out the participant tracking sheets properly) and those who have been outright disrespecting the rules (letting additional people in through side doors, cursing at staff). All of this has to stop now, we are asking for your support with enforcing the rules.

## **One Parent/Guardian per player rule**

These rules are not discriminatory or uncompassionate as has been expressed by some members, they are simply to control capacity. Given how important it is to control capacity in the facilities, going forward, staff will continue to marshal the East Entrance and security will be in place on weekends. The one parent/guardian per participant rule will be strictly enforced to ensure that the facility does not go over capacity.

Parent/Guardian must be screened and enter the facility at the same time as their participant. Parent/Guardian will not be permitted entrance once the screening sheet has been handed in to the marshal desk. All Parent/Guardian must watch on ice activities from the arena stands. There is no congregating in the lobby or warm viewing area.

Again, where parents/coaches are rude or disrespectful, your team/sessions will be banned from your next on-ice activity. A 2<sup>nd</sup> offence results in a 3 on-ice event suspension. No warnings, no appeals, no 'we'll do better next time'. This is the warning.

## **Participant Tracking - All Ice Times**

Participant tracking is a provincially mandated practice that all facilities must adhere to for the purposes of COVID-19 contact tracing. In the event that there is a COVID-19 exposure at any facility, documentation and contact information of all those present in the building must be able to be produced upon request from health authorities. If this information cannot be produced or is not properly documented (missing parent/guardian, no phone numbers, etc.) public health can shut down both the facility and the permit holder.



A participant tracking sheet must be submitted for EVERY ICE TIME. This tracking sheet must include the name of all players as well as the parent/guardian who will be attending with them (if applicable). A phone number for each participant must also be included on the tracking sheet.

Tracking sheets will be checked by the marshal prior to entry into the facility. Participants will not be permitted in until the form is completed, including all names, phone numbers of participant, date, ice time, organization and signature. These rules are in place as per the Provincial mandates implemented for COVID-19 contact tracing.

Protecting our Facility from further mandates or shut downs has to be a collaborative effort. You can not collectively take a selfish approach as you aren't just impacting your own on ice participation, your actions can and will have a direct impact on Tillsonburg/Southwestern Public Health status.

Please be considerate of others and show courtesy to your fellow participants and Town staff at all times. This is an adjustment for everyone and everyone needs to do their part in being patient and vigilant.

**\*\*Please note that all contracts and procedures are subject to change based on Public Health regulations or Council direction.**

**Any coach, captain, or participant who is rude, defiant or abusive to any staff will be asked to leave the facility under our RZone Policy.**

Working together we can ensure the arena access process is adhered to as well as the safety of all coaches, captains, participants and staff.

Thank you,

*Becky Turrill*

Program and Facilities Registrar

Tillsonburg Community Centre

45 Hardy Ave,

Tillsonburg, ON N4G 3W9

Phone: 519-688-3009 Ext. 4223

Cc:

Chris Baird – Director of Recreation Culture & Parks

Carl Kristensen – Chief Operator

Andrea Greenway – Recreation Program & Services Manager

Karen Patenaude – Facilities Supervisor